CROSSROADS
MANAGEMENT REALTY COMPANY

3598 Ridgewood Road | Akron, Ohio 44333
330-762-4840 | Fax: 330-376-0671
Chrissy@crossroadsmanagement.com

IN ORDER TO BE ADDED TO AVAIL PLEASE RETURN YOUR COMPLETED FORM TO OUR OFFICE OR EMAIL

devan@crossroadsmanagement.com

New Avail Tenant:

This form is if you have opted to sign up for online payments. We are excited to enroll you in online payments. Please see the policies for online payments below:

- Rent is due on the 1st of each month; it will be considered late by the 6th. Your payments need to be scheduled by the 6th and will be withdrawn from your account within 3 business days from the scheduled payment to avoid the late fee. THE ONLY EXCEPTION WOULD BE BANK HOLIDAYS.
- Convenience fees are as follows: Paying by bank account, incurs a $2.50 flat fee (no matter how much you pay) or if paying by a credit card, incurs a 3.5% fee (based on how much you are paying). These are assessed to you and cannot be waived.
- If your rent payments are cancelled or failed after the 6th, you will incur the 10% late fee.
- If your rent payment fails, Avail charges a $15.00 NSF fee per failed payment. You are responsible for this fee with your next scheduled online payment. WE CANNOT WAIVE THIS FEE.
- If you make a payment to our office and set it up online. Please allow 1-2 weeks for us to manually correct the charges online. We must do this for every account, and it can take time.

If you have any issues setting up your Avail account, please contact Devan at our office.

If you need assistance with setting up a bank account or credit card, please contact Avail support at 312-292-9347. They can assist you with linking your accounts or any further issues that Crossroads cannot assist with.

I agree with the following policies and procedures for online payments.

Signature: _____ Date: _____

Name: _____

Address: _____

Email Address: _____

Phone number: _____